



## Meeting Posting & Agenda

### Details:

**Board – Committee – Commission:** Personnel Board

**Meeting Day, Date, Time:** Monday, February 25, 2013, 6:30 P.M.

**Location:** Emergency Operations Center, 1st Floor, Fire Station

### Agenda:

- Open Meeting/Review Agenda
  - Approve Meeting Minutes
  - Approve Voucher
  - Proposed actions
    - Exception to include budgeting longevity amount for Library Director
    - ATM Article: \$5K to fund the balance cost of CY14 Class & Comp survey
    - Posting Fire Lieutenant position
  - Continued discussions:
    - Classification & Compensation survey
    - Action: Meritorious Bonus Program recommendation(s) to the BoS
    - Review CoA Transportation Coordinator/Custodian position
  - Invited Guest: Treasurer/Collector, Ken Glowacki (approximately 7pm)
    - Proposed increase in hours for Assistant T/C
  - Update: Recently filled and vacant positions (Fire Captain, PEG TV Access Assistant, Town Accountant, COA Department Specialist, and Communications Officers: FT & PT)
  - Recommend FY14 Compensation Plan salaries (IAW Personnel By-Law Section V[D])
  - Correspondence
  - Future Meeting Date(s)
- Other topics not reasonably anticipated by the Chairman 48 hours in advance
- Adjournment

48-Hour notice for meetings of Boards and Committees –

The Town Clerk must receive your meeting posting, including agenda, at least 48 hours prior to the meeting.

The 48-hours' notice cannot include Saturdays, Sundays, or holidays.

**RECEIVED**

By Kelly A. McElreath at 11:25 am, Feb 21, 2013